

OGIMAAWABIITONG

**Employment Opportunity**

**Internal/External**

**POSITION: Adult Case Manager**

**Mental Health & Addictions**

**RESPONSIBLE TO: Manager - Adult Services**

**Summary of Duties:**

* Provide intake screening on a rotating basis;
* Develop an Initial Intake Assessment and create an individualized Care Plan;
* Provide counselling, information, education and guidance to clients with regard to mental health and addictions;
* Monitor clients' mental status and behavior for decline and take appropriate action;
* Facilitate therapeutic groups. This could include: community sharing circles, therapeutic debriefing sessions, etc;
* Participate in inter-disciplinary case conferences;
* Keep accurate, timely client contact records in accordance with program requirements;
* Assist and respond to crisis and post-crisis situations as required and complete individualized safety plans;
* Facilitate linkages to needed services within the broader service community;
* Develop networks and partnerships with community resources;
* Advocate for client and coordinate case management meetings with relevant partners;
* Facilitate access to Anishinaabe knowledge, traditions and cultural beliefs in the healing process (if appropriate);
* Facilitate referrals to OTN for consults and assessments;
* Maintain accurate and timely client data in accordance with program requirements.

**Qualifications:**

* Ability to work independently and in a team setting;
* Excellent skills in the following areas: computer, organization, networking, interpersonal, presentation and communication (written & oral);
* Experience working with and knowledge of Indian Residential School survivors;
* Knowledge of the Anishinaabe culture and language and experience in working in First Nation communities;
* University degree or college diploma from a recognized post secondary institution (Psychology or social work)
* Several years of counselling experience;
* Valid driver’s license and vehicle;
* Willing to travel (when required) to all Treaty #3 First Nation communities;
* Current satisfactory criminal reference check with vulnerable sector search;

Please forward resume cover letter and 3 references by **Friday, March 9, 2018 at 4:30 p.m. to:**

Christina Smith, Human Resources Administrator

Kenora Chiefs Advisory

PO Box 349 – 240 Veterans Drive

Kenora ON, P9N 3X4

Fax: 807-467-2656

[christina.smith@kenorachiefs.ca](mailto:christina.smith@kenorachiefs.ca)

*We thank all that apply, but only those selected for an interview will be contacted.*