

## JOB OPPORTUNITY

JOB TITLE: CASUAL HOUSEKEEPING AIDE  
JOB REF NO: 15-2020  
DEPT: ENVIRONMENTAL SERVICES  
SITE: LAVERENDRYE GENERAL HOSPITAL  
UNION / NON: CUPE 4807

### QUALIFICATIONS:

- Grade 10 education or appropriate educational qualifications deemed acceptable by the Employer;
- Dependable, competent and continued ability to carry out responsibilities;
- Must be cooperative, conscientious, neat in appearance, and have good interpersonal relationships;
- Demonstrated strong interpersonal skill with the ability to function effectively independently, within a team, with front line personnel , and management;
- Must have knowledge of and/or adaptability to cleaning procedures and compounds, and supplies used to maintain a clean, safe hospital environment;
- Demonstrated strong written and verbal communication skills;
- Demonstrated ability to function effectively in a fast paced healthcare environment with excellent organizational and time management skills with the ability to multitask and prioritize workload;
- Dependable with a verifiable acceptable attendance record;
- Proven ability to perform the essential duties of the position on a regular basis.

### RESPONSIBILITIES:

1. Perform cleaning duties in assigned areas.
2. Damp dust furniture, fixtures, window sills, etc.
3. Dust mop all floors in assigned areas.
4. Wet mop all bathroom floors.
5. Clean wash basins, sinks, commodes, tubs and showers.
6. Polish chrome fixtures.
7. Empty and wash waste cans.
8. Replenish paper towels, toilet paper, garbage bags and soap.
9. Wash and polish mirrors.

Interested and qualified candidates are invited to submit their resume and Employment Application form by using one of the following options:

1. Email to: [Human.Resources@rhcf.on.ca](mailto:Human.Resources@rhcf.on.ca)
2. Fax to: 807-274-2898 Attention: Human Resources
3. Mail or hand deliver to: Human Resources, 110 Victoria Avenue, Fort Frances, ON P9A 2B7

Resumes accepted for consideration on our advertised positions must quote the job reference number along with the job title. We wish to thank all applicants, however, only those invited for an interview will be contacted directly.