



## ***RAINY RIVER FIRST NATIONS***

Invites applications for the position of

### **COMMUNITY CARE PROGRAM –**

### **CASE AIDE**

Reporting to the Director of Family Services, the Case Aide Worker is responsible for providing support to the front-line workers of the CCP team responsible for case management services to children in care and families for which they service. This is a contract term position.

The role of the Case Aide is based on establishing a trusting relationship with families and individuals in order to help and to support them and as such will not undertake protection responsibilities within the team, however still has a duty to report.

#### **QUALIFICATIONS:**

- Community college diploma or high school diploma with 2 years direct related experience. However, others with a combination of skills, education and experience that would allow them to do the job may be considered;
- Basic knowledge of the Child, Youth and Family Services Act and supporting regulations;
- Sound knowledge of customary care and the philosophy of service delivery, the community and family structure as well as the First Nation customs and traditions;
- Working knowledge of the administrative structure and operations of Weechi-it-te-win Family Services including the service deliver model, policies, procedures and guidelines;
- Strong commitment to help children and their families by providing support services in a way that respect the First Nations' cultural and spiritual practices;
- Commitment to provide support services in the Anishinaabe context of extended family and community involvement;
- Committed to ensure the highest level of confidentiality at all times;
- Ability to establish and maintain purposeful relationships with staff, management, children and their families and caregivers;
- Ability to take direction and work within the philosophy, policies, procedures and guidelines;
- Experience working with high risk and special needs children;
- General knowledge of children's developmental needs;
- Excellent interpersonal skills and enjoy being with children and families;
- Good oral and written communication skills and to prepare detailed case notes;
- Current First Aid and CPR certificates;
- Ability to flex daily work hours as determined by the supervisor

#### **TERMS AND CONDITIONS:**

- Must be able to provide current Criminal Reference Check satisfactory to the First Nation;
- Must adhere to the Rainy River First Nations' Drug Testing Policy;
- Must have the ability to work flexible work hours, which may include evenings and weekends;
- Must have valid driver's license and access to a vehicle.

Please apply in writing by **4:00 P.M. Friday May 17, 2019**. Applications must include a cover letter, current resume, three (3) employment related references, two of which must be from a current or recent supervisor with written permission to contact the references.

Complete Job Description available upon request.

Please submit application to: **Verna DeBungie – Human Resources**  
Rainy River First Nations  
P.O. Box 450  
Emo ON POW 1E0  
Email: [v.debungie@rrfns.com](mailto:v.debungie@rrfns.com)

For further information, please contact Verna DeBungie at (807) 482-2479 ext. 249.

***We thank all applicants but only those invited for an interview will be contacted.***

***The Rainy River First Nations is an equal opportunity employer.***