

**COUCHICHING FIRST NATION INVITES APPLICATION FOR
CHILD AND FAMILY CARE SUPERVISOR**

Reporting to the Health and Social Services Manager, the Child and Family Care Supervisor is responsible for acting as the primary liaison between Weechi-it-te-win Family Services and the First Nation. The Child and Family Care Supervisor ensures that child welfare services provided by Couchiching Child & Family Care Program are managed and delivered in accordance with the mandated agency, provincial guidelines and customs/practices of Couchiching First Nation.

DUTIES

- Ensure that services are delivered in accordance with all applicable ministry, agency and First Nation policies, customs and practices.
- Organize monthly case reviews with all staff and Family Services Committee.
- Ensure that all required monthly reports are submitted to WFS in a timely manner.
- Provide results of file audits to WFS on a semi-annual basis.
- Collaborate with all external stakeholders.
- Manage day-to-day office procedures and budget.

QUALIFICATIONS

- Bachelor's degree in Social Work or related field and two years' experience in the provision of Child Welfare Services, or;
- Community College Diploma in Social Work or related field and six years' experience in the provision of Child Welfare Services;
- Knowledge of the Ontario Child and Family Services Act;
- Knowledge of the Ontario Risk Assessment Model;
- Knowledge of Community Services, Customs and Traditions;
- Ontario Driver's License and access to own vehicle.

This position is full-time permanent.

Application deadline is Friday, February 21, 2014 at 12:00 p.m.

Please send a cover letter, resume, criminal reference check and a vulnerable persons' check,

along with three work related references to:

**Band Manager
Couchiching First Nation
RMB 2027, R.R#2
Fort Frances, ON P9A 3M3
Fax # 807-274-6458**

E-mailed applications will not be accepted.

Late applications will not be received and will be sent back unopened.