



**Couchiching First Nation**  
**announces a Career Opportunity for a**  
**Finance Manager**  
*(Internal/External posting)*

Couchiching First Nation is seeking a highly professional, knowledgeable individual who has the vision, courage and dedication to employ as a Finance Manager.

The Finance Manager is responsible for the implementation of policies and procedures to ensure the effective and efficient administration of the finances of the First Nation, and is responsible for the supervision of the Accounting Clerks. The Finance Manager reports to the Band Manager.

**QUALIFICATIONS AND REQUIREMENTS:**

- Professional Accounting Designation (C.A, C.M.A, C.G.A); or minimum four (4) years experience in a senior accounting position and years experience in managing a financial accounting unit;
- Knowledge in bookkeeping and accounting management systems;
- Knowledge of Aboriginal Funding Agencies;
- Ability to work with various software packages (Microsoft Office, Internet, ACPAC is an asset)
- Excellent Organizational Skills; and
- Excellent written and verbal communication skills.

**SALARY:**

Commensurate based on qualifications and experience.

**TO APPLY:**

Applications can only be forwarded in person, by Postal Mail, E-Mail or by Fax addressed to:

**ATTENTION: Smokey Bruyere – Band Manager**

**Couchiching First Nation**

**RMB 2027 R.R#2**

**Fort Frances, ON P9A 3M8**

**Fax: (807) 274-6458**

**Email: bandmgr@vianet.ca**

**APPLICATIONS must include:**

- A cover letter with resume that includes three (3) professional references; and
- Written authorization to contact references

**DEADLINE:**

Applications must be received no later than MARCH 14, 2014

**CONTACT PERSON:**

Smokey Bruyere, Band Manager (807) 274-3228 or bandmgr@bellnet.ca

**Note:**

- Job description available upon request by calling our office (807) 274-3228
- While all applications are appreciated, only those applicants selected for an interview will be contacted.