



Fort Frances Tribal Area Health Services Inc.
Internal Job Posting
Group Facilitator/Case Manager – 1.0 FTE

Preamble

Fort Frances Tribal Area Health Services Inc. is a corporation that provides health care, mental health and addictions to the 10 First Nations.

Position Summary

Reporting to the Manager of Mino Ayaa Ta Win Healing Centre the Group Facilitator/Case Manager initiates early client identification and treatment engagement activities and, provides comprehensive assessment, linkage, and referral services to clients of Mino Ayaa Ta Win Healing Centre. The Group Facilitator/Case Manager facilitates treatment groups and is an integral member of the Mino Ayaa Ta Win Treatment Team promoting client recovery from substance abuse and misuse. This includes providing therapeutic interventions and supportive services for alcohol and other drug dependent and/or gambling addicted individuals.

Job Duties

- Initiates early client identification and treatment engagement activities;
- Facilitates groups processing therapy;
- Delivers programming and lectures from Mino Ayaa Ta Win Healing Centre Curriculum;
- Ensures safety and wellbeing of client, self and staff,
- Maintains high level of communication with all staff of MATW and the MATW Manager;
- Ensures that MATW has all the programming supplies needed for program delivery;
- Ensures client expectations are being met and centre's rules are being followed;
- Conducts comprehensive client assessments involving members of the Treatment Team, as appropriate;
- Makes referrals to internal and external agencies depending on needs of client;
- Prepares client treatment plans in conjunction with clients to ensure individual treatment planning and client centered care;
- Advocating for client and empowering clients to advocate for self;
- Arranges and participates in client case conferences at a tribal and community-level ensuring client and family member involvement, as appropriate;
- Provides case management functions associated with after-care;
- Monitors client treatment progress and updates Client Treatment Plans, as needed;

- Prepares client discharge plans in conjunction with other treatment staff;
- Keeps agencies involved in mandated treatment services apprised of client progress and discharge status;
- Ensures that Anishinaabe cultural values are incorporated into the Treatment Programs and that Elders/Spiritual Advisors are included as a treatment resource;
- Documents all case management activities and client contacts in client information system according to Behavioural Health Service standards;
- Actively participate in staff meetings and staff development opportunities;
- Performs other duties as assigned.

Qualifications

- Post-Secondary Education Degree in health or social services field and a minimum of two years related case management experience, preferably working with First Nations;
- Must demonstrate the ability to respond calmly and appropriately in emotional situations. Must demonstrate skills in mediation and negotiation. Must have ability to listen and communicate in a positive manner;
- Must be proficient in word processing and computer usage experience;
- Must have the ability to communicate effectively in both oral and written form;
- Must adhere to confidentiality policy;
- Have the ability to manage time well and work under stressful conditions with an even temperament;
- Have the ability to establish and maintain harmonious working relationships with other employees and the public;
- Have the ability to understand and follow oral and written instructions;
- Anishinaabemowin – Ability to communicate effectively in Ojibway a definite asset;
- Have documented experience working with First Nation people and First Nations health and/or social service agencies.
- Must be able to provide a clear Vulnerable Sector Criminal Records check;
- Must possess valid driver's license, good driving record, and be insurable;

Requirement for Submissions

ON YOUR COVER LETTER, YOU ARE ENCOURAGED TO IDENTIFY THAT YOU ARE A MEMBER OF A FIRST NATION COMMUNITY.

Applications must include a signed cover letter, resume, and list of three (3) EMPLOYMENT RELATED references (with at least one being from a supervisor).

Applications received without a signed cover letter, resume or three (3) EMPLOYMENT RELATED references (with at least one being from a supervisor) or not received by the deadline are incomplete and will not be accepted.

Interested applicants can forward their information to ***Cathy Handberg, Human Resource Manager.***

Mailing Address:

P.O. Box 608
Fort Frances, ON
P9A 3M9

Fax: (807) 274-9669

Email:

chandberg@fftahs.org

Deadline for application submission: **Wednesday June 12, 2019.**

Fort Frances Tribal Area Health Services Inc. welcomes applicants from people with disabilities. A modified space is available upon request for candidates taking part in all aspect of the selection process. While we appreciate all who apply, we will only contact those persons selected for an interview. Miigwech, Thank You