



OGIMAAWABIITONG

Employment Opportunity **Internal/External**

POSITION: **Adult Case Manager – 2 FTE Position**
Mental Health & Addictions

RESPONSIBLE TO: **Manager - Adult Services**

Summary of Duties:

- Provide intake screening on a rotating basis;
- Develop an Initial Intake Assessment and create an individualized Care Plan;
- Provide counselling, information, education and guidance to clients with regard to mental health and addictions;
- Monitor clients' mental status and behavior for decline and take appropriate action;
- Facilitate therapeutic groups. This could include: community sharing circles, therapeutic debriefing sessions, etc;
- Participate in inter-disciplinary case conferences;
- Keep accurate, timely client contact records in accordance with program requirements;
- Assist and respond to crisis and post-crisis situations as required and complete individualized safety plans;
- Facilitate linkages to needed services within the broader service community;
- Develop networks and partnerships with community resources;
- Advocate for client and coordinate case management meetings with relevant partners;
- Facilitate access to Anishinaabe knowledge, traditions and cultural beliefs in the healing process (if appropriate);
- Facilitate referrals to OTN for consults and assessments;
- Maintain statistics required by the Ministry and the Program with regard to qualitative and quantitative aspects of the Program;

Qualifications:

- Ability to work independently and in a team setting;
- Excellent skills in the following areas: computer, organization, networking, interpersonal, presentation and communication (written & oral);
- Experience working with and knowledge of Indian Residential School survivors;
- Knowledge of the Anishinaabe culture and language and experience in working in First Nation communities;
- University degree or college diploma from a recognized post secondary institution (Psychology or social work)
- Several years of counselling experience;
- Valid driver's license and vehicle;
- Willing to travel (when required) to all Treaty #3 First Nation communities;
- Current satisfactory criminal reference check with vulnerable sector search;

Please forward resume cover letter and 3 references **Friday December 14th, 2018** to:

Lee-Anne Moore, Human Resources Administrator

Kenora Chiefs Advisory

P.O. Box 349- 240 Veterans Drive, 3rd Floor

Kenora ON P9N 3X4

Fax: 807-467-2656

Email: resume@kenorachiefs.ca

We thank all who apply but only those selected for an interview will be contacted
