



OGIMAAWABIITONG

Employment Opportunity Internal/External

POSITION: Wiisokodaadig Peer Helper Coordinator
Health

RESPONSIBLE TO: Manager – Health Manager

Summary of Duties:

- Organize the logistics of the Wiisokodaadig Peer Helper Program
- Prepare and facilitate program materials
- Recruit youth participants from the KCA member communities
- Plan and implement group activities
- Organize scheduling for travel, training and presenters for the training sessions
- Arrange for appropriate follow up activities in the communities, in cooperation with assigned Case Manager and Community worker, as needed
- Prepare quarterly reports on program activities and progress and expenses
- Participate in KCA Health Team activities

Qualifications:

- University degree or college diploma from a recognized post-secondary institution (Social Sciences)
- Demonstrated experience working with people, especially youth
- Highly motivated with well-developed organizational skills
- Excellent written, oral, interpersonal and presentation skills
- Excellent computer skills
- Knowledge of the Anishinabe culture and language
- Ability to work both independently and as a team member
- Applicants should possess a valid driver's license/insurance, have a vehicle and be willing to travel when required

Please forward resume cover letter and 3 references by **September 19th, 2019 at 4:30 p.m. to:**

Lee-Anne Moore, Human Resources Administrator

Kenora Chiefs Advisory Inc.

PO Box 349

Kenora ON P9N 3X4

Or by fax: 807-467-2656

Or drop off at 240 Veterans Drive, 3rd Floor

Or email to resume@kenorachiefs.ca

We thank all that apply, but only those selected for an interview will be contacted.