



GICHI OZHIBI'IGE OGAAMIC
ADMINISTRATIVE OFFICE

EMPLOYMENT OPPORTUNITY

Position Title: Mineral Sector Specialist
Unit: Territorial Planning Unit
Location: Grand Council Treaty #3 Administrative Offices
Closing Date: Open until filled
Salary: Negotiable



Job Overview:

The Grand Council Treaty #3 “**Mineral Sector Specialist**” will provide subject matter expertise as it relates to the mineral sector in the Treaty #3 Territory. This position will provide Treaty #3 with additional resources to further comment on early exploration plans and, permits, and Mining Act Part VII and closure plan amendments. The Mineral Specialist will help to further Anishinaabe Jurisdiction through the guidance of Manito Aki Inakonigaawin and the Treaty #3 Communities in the Mineral Sector. This will involve meaningful partnerships with Government Ministries, proponents and other organizations, as well working together with Treaty #3 Communities and Mineral Development Advisors. The position will strategically scope out the mineral sector and provide expertise in regards to opportunities for Treaty #3 as it relates to the mineral sector and related governance and policy.

Responsibilities:

- Provide subject matter expertise as requested to Grand Council Treaty #3 and Treaty #3 communities as it relates to the Mineral Sector and support the Territorial Planning Unit as a hub of information to be shared throughout the Treaty #3 Territory.
- Strategically scope opportunities in the mineral sector and conduct reviews and comments on relating governance, engagement and policy decision making through guidance of Manito Aki Inakonigaawin and Treaty #3 leadership.
- Host and facilitate conversations with Treaty #3 Mineral Development Advisors and Lands and Resources Technicians in order to share information and discuss the mineral and related sectors;
- Develop outreach materials and engagement for awareness, information sharing and discussion in relation the mineral sector Territory. Including educational material for youth. This includes but is not limited to: Mining Act “need to know” booklet, Gaps analysis of engagement in the Mineral Sector, and mining visualization tools.
- Provide expertise and recommendations upon request as it relates to the Mineral Sector and Treaty #3 Resource Revenue Sharing.
- Manage and collect data in partnership with Treaty #3 communities as it relates to the mineral sector.
- Work in collaboration with Territorial Planning Unit staff in guidance of the Environmental Chiefs and Treaty #3 Leadership on the implementation of Manito Aki Inakonigaawin in Environmental Protection.
- Build and Maintain strong relationships with GCT3 staff, Treaty #3 Communities and Leadership, as well Government ministries and proponents in the Mineral Sector.
- Represents Grand Council Treaty #3 at meetings, workshops and conferences as directed by immediate supervisor.
- Point of contact for all Mineral Sector inquiries and information.
- Perform other related duties as assigned by GCT#3 Leadership and supervisor.
- Assist in the day to day administration of the TPU and GCT#3.
- During an emergency epidemic/pandemic situation, job duties will be reviewed and reassigned accordingly.
- All other related duties assigned by supervisor and Leadership of GCT#3.

Qualifications:

- A college diploma or degree in a related field is considered an asset.
- Experience in the mines and mineral sector or understanding of the mines and mineral sector is considered an asset.
- Experience with community outreach and engagement is considered an asset.
- Strong communication and relationship skills.

Preference will be given to those applicants with:

- An Anishinaabe background. Applicants that have prior knowledge of Anishinaabe Worldview; have a basic understanding of the Ojibwe language and understand the Anishinaabe protocols and customs
- Experience communicating and building relationships with Treaty 3 communities.

Skills/Abilities:

- Excellent written and verbal communication skills that take into consideration the complexity of information and intended audience.
- Excellent planning and organization skills for event implementation and outreach.
- Ability to establish and maintain effective, respectful working relationships with GCT3 staff, Treaty #3 First Nations, Federal and Provincial Government staff and the general public.
- Ability to work independently and manage workloads, set priorities, meet deadlines, work under pressure, and adjust to constant change.
- Proficient use of various office based software including Microsoft Office (Word, Excel and Power Point), online video-conferencing platforms (Zoom, Blue Jeans, Microsoft team).

Working Conditions:

- Must have valid driver's license, in good standing and a reliable vehicle.
- Must have a clear criminal records/vulnerable sector check is required upon hiring.
- Must be able to travel on short notice.
- Travel may be required within Kenora and surrounding areas.
- Busy office setting and repetitive work.
- Manual dexterity required to use desktop computer and peripherals.
- Interacts with public at large.
- Overtime may be required.

Please send cover letter, resume, and contact information for 3 references to the attention of:

Oluyinka Leigh, Human Resource Manager

Grand Council Treaty #3

P.O Box 1720 Kenora, Ontario P9N 3X7

Fax: 807-548-5041

Email: hr@treaty3.ca

We would like to thank all candidates in advance for their interest in this position, however only those being considered will be contacted. At Grand Council Treaty #3, we value the unique skills and experiences each individual brings and are committed to creating and maintaining an inclusive and accessible environment for everyone. If you require accommodation during the recruitment and selection process, advise Human Resources when applying for the position.