

Job Title: Underground Supply Chain Logistics Coordinator

Requisition ID **8031** - Posted - **Emo, Ontario**

Make an impact at an all-North American precious metals producer. New Gold is now part of Coeur Mining. Visit www.coeur.com to learn more.

Coeur Mining attracts and hires highly skilled individuals. By joining our team, you can look forward to:

- A stimulating values-based work environment
- A culture of collaboration and inclusion
- Inspiring colleagues and approachable leaders
- Career development opportunities
- A deeply rooted commitment to responsible mining, health and safety and community engagement
- A competitive total compensation program
- A comprehensive benefits package including a retirement savings plan

About Coeur Mining:

Coeur Mining is a growing, all-North American precious metals producer with seven operations: the Las Chispas silver-gold mine and Palmarejo gold-silver complex in Mexico, the Rochester silver-gold mine in Nevada, the Kensington gold mine in Alaska, the Wharf gold mine in South Dakota, the Rainy River gold mine in Ontario, Canada, and the New Afton copper-gold mine in British Columbia, Canada. In addition, Coeur owns the Silvertip silver-zinc-lead exploration project in British Columbia.

Coeur offers a flexible, hybrid work model and a culture built on safety, collaboration, and real opportunities to develop your career for those who want to grow alongside a company that is doing the same.

Rainy River

Situated in beautiful northwestern Ontario, 65 km northwest of Fort Frances, the Rainy River mine is an open pit and underground, gold and silver producing, residential mine site.

The Rainy River mine, located adjacent to the Ontario/Minnesota border is 65 kilometers northwest of Fort Frances, Ontario and is situated half way between Winnipeg, Manitoba and Thunder Bay, Ontario. The area is home to more than 130 species of birds and large populations of moose, black bear and deer. If you enjoy outdoor activities including hunting, fishing, winter sports and lake country then this is an area you will love to live and work in.

Applicants who reside in Northwestern Ontario and have experience working in a cross-cultural environment, coupled with knowledge of the unique challenges and opportunities presented to those living in the Northwest Ontario, are assets. Hiring priority will be given to qualified applicants who are beneficiaries of the Impact Benefits Agreement (IBA) and to qualified applicants residing in the Northwest Ontario communities. (Indigenous) Members must clearly identify their status on the online job application and resume if they wish to receive priority consideration.

About The Role

Position: Underground Supply Chain Logistics Coordinator

Schedule: 7 days in / 7 days off - 12 Hour Days

Position Reports To: Underground Warehouse Supervisor

Role Summary

The role of the UG Logistics Coordinator is to provide support within the efficient operation of all Underground warehouse activities. Ensure all activities are carried out in conformance with Coeur's policies and procedures including cultural, safety and environmental. Over \$65 million in goods are transferred between the teams annually, and this role is essential in ensuring the flow of goods is organized and timely.

Key Responsibilities

- Maintain yard and facility cleanliness and organization.
- Ensure warehouse housekeeping standards are upheld in alignment with Coeur policies, promoting a safe and injury-free workplace
- Support production processes by ensuring the availability of parts for critical equipment
- Manage material staging areas
- Attend required work management meetings
- Coordinate and execute all 5S projects as assigned by the Supervisor
- Oversee site waste management, including the coordination and removal of waste materials.
- Deliver efficient and timely services to customers and collaborating departments to meet or exceed business requirements
- Operate equipment safely and in compliance with relevant regulations
- Foster effective communication and strong working relationships with customers and interfacing departments to support the achievement of business objectives
- Self-starter with an ability to work alone safely and efficiently with minimal supervision
- Responsible for keeping accurate records, updating inventory information as needed
- Entry/update of records in Excel, SAP, Word and various Microsoft applications
- Identify critical spare parts for new and existing equipment and ensure components are held at appropriate locations as per material number and inventory request procedures

Competencies, Knowledge and Skills

- High school diploma (Grade 12) or equivalent (GED) preferred, but not mandatory.
- Valid driver's license.
- Experience in warehousing, material handling, and shipping operations.
- Previous experience in a warehousing role within a mining environment is advantageous.
- Demonstrated ability in risk awareness, hazard identification, and mitigation.
- Familiarity with computerized material management systems.
- Excellent verbal and written communication skills for effective interaction with internal and external stakeholders.
- Proven ability to collaborate effectively within a team environment.
- Experience with SAP or similar ERP systems is considered an asset.

The anticipated salary for this position will be between \$65,000 to 77,500.

**Note: this employment opportunity is based on an actual current vacancy, not just for future consideration.*

Why Coeur?

- Highly competitive base salary, compensation programs and a quarterly incentive program
- Extended Health & Dental Benefit
- Short-term and long-term disability insurance benefit
- Defined match contribution to group registered retirement savings account
- Transportation available within Rainy River district

We thank all applicants for their interest but will only contact candidates selected to advance in the hiring process. Coeur Mining does not accept resumes from employment placement agencies, head-hunters or recruitment suppliers that are not in a formal contractual arrangement with the Company. Any resume or other information received from a supplier not approved by Coeur Mining will be considered unsolicited and will not be considered.

Inclusion, Equal Opportunity, Accessibility

Coeur Mining is an equal opportunity employer committed to diversity and inclusion. We are pleased to consider all qualified applicants for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, protected veterans' status, Indigenous status or any other legally protected factors. Disability-related accommodations during the recruitment process are available upon request.

Additional Information

Visit our LinkedIn Career Page or follow us on [LinkedIn](#).