

Location: Kenora, Ontario, Canada  
Category: Customer Service  
PositionType: Part Time

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The LCBO is currently accepting applications for Part-time Customer Service Representatives to work in LCBO's retail store in Kenora.

Part-time Customer Service Representatives are expected to serve customers promptly, courteously and responsibly and in addition to interacting with customers, your responsibilities will include unloading trucks; handling stock; and operating computerized cash registers. Physical tasks include repetitive moving and lifting of bottles varying in weight, and lifting cases weighing up to 60 lbs/28 kg; standing for extended periods of time and being able to reach, climb, bend, twist and walk.

Hours available to casual employees will depend on the operational requirements for each store and are scheduled in accordance with the collective agreement based on an employee's seniority and availability. Customer Service Representatives are usually assigned to work during our peak periods (evening and weekend shifts), or whenever extra help is required. You must be available for work during peak business periods (i.e. Christmas, tourist periods, etc.). Hours are not guaranteed, but are scheduled in advance by the store manager. However, on occasion, you may be called in to work on short notice.

Applicants will be required to provide an original criminal record check at their own expense prior to commencing work. The criminal record check document must have been issued no more than two (2) months prior. Please be aware that the time to procure a criminal record check varies by location and you should contact your local police service to determine the processing time in your area.

To explore these challenging opportunities, please apply online, at [www.lcbo.com/careers](http://www.lcbo.com/careers), Applicants must answer the indicated questions to be further considered. We appreciate your interest, and advise that only those selected for an interview will be contacted.

The LCBO is dedicated to hiring a diverse, productive workforce, and each year we receive a strong response for part-time employment. Opportunities for positions are limited due to low turnover rates in our stores.

Your interest in employment with the LCBO is appreciated and you are encouraged to visit our stores and website throughout the year for employment information.

## **Skills**

- Customer Service
  - Retail and Selling
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## Please answer all of the following questions before applying

\* Question numbers in red indicate mandatory questions (answer is required).

\*1. Are you 18 years of age or older?

- Yes
- No

\*2. Are you legally eligible to work in Canada?

- Yes
- No

\*3. Have you ever been employed with the LCBO before?

- Yes
- No

\*4. Are you able to lift cases of stock in excess of 35 pounds and stack cases 4 to 5 high and rotate them regularly?

- Yes
- No

\*5. What days are you available to work - give specific days ( e.g. Monday - Sunday; Friday, Saturday, Sunday)

\*6. What hours are you available to work - be specific (e.g. anytime, 8am-6pm, 5pm -11:30pm)

\*7. What area (city/town) would you prefer to work in?

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