



Sub office (Frenchman's Head)
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No. 28 (Kejick Bay)
General delivery, Lac Seul, Ontario P0V 2A0
Telephone: (807) 582-3211
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Sub office (Whitefish Bay)
General delivery, Lac Seul, Ontario P0V 2A0
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EMPLOYMENT OPPORTUNITY

Family Advocate - Lead

Summary: Under the direct supervision of the Director of Obishikokaang Sagatay Gamik the role of the Family Advocate – Lead is to provide advocacy and support to all Lac Seul First Nation band members dealing with child welfare. They will monitor all files under the local agency and ensure that all documentation is being reported to the First Nation. The Family Advocate – Lead will participate in all meetings related to LSFN families. The Family advocate lead will assist in the development of an effective prevention and intervention strategy based on the values of the community; The Family advocate will act to ensure that Lac Seul children remain with Family, in the community they reside.

Key Responsibilities are (but not limited to):

- Work closely with Local Child welfare agency, day to day contact
- Confirm membership of families
- Work with Family Advocates to case manage all files
- Ensure that the traditional beliefs surrounding the family unit is upheld
- Set up meeting with family advocates and family to create an action plan
- Ensure the needs and wants of the family is taken into consideration when planning
- Establish and maintain effective working relations with other First Nations that are connected to our families
- Ensure that local child welfare agency provides all documentation to the First Nation representative services Obishikokaang Sagatay Gamik
- Plan and Participate in all File reviews with local Child Welfare agency
- Attend all court proceeding related to child welfare matters pertaining to Lac Seul families
- Participate in all case conferences, and planning for all families
- Case note all meetings and provide update in client files
- Monitor status of all files,
- Follow up with families to ensure all information is correct and services are being provided
- Ensure Child welfare agency is making all the appropriate referrals
- Provide transportation to ensure children are kept out of care, should protection not be warranted.
- Liaison with community resources to provide support to families.
- Ensure there is Obishikokaang Sagatay Gamik staff at all home visits
- Provide regular updates to the Director
- Other duties as required or assigned by director

Qualifications:

- Degree/Diploma certificate in social services, education would be an asset
- High standards of ethics and confidentiality and handle highly sensitive information
- Excellent interpersonal, written and oral communication skills
- Strong Commitment to help our children and families
- Ability to work independently
- Knowledgeable in case management techniques
- Knowledgeable and experience with First Nation culture and History
- Knowledge and understanding of Trauma informed care
- Ability to exercise good judgement, show initiative and be proactive
- Knowledge of: Prevention programming/services, Child & Family Services Act/Regulations, local community & family structure is an asset
- Strong commitment to help Anishinaabe children and their families by providing service
- Degree/diploma certificate in Social Services, Education would be an asset
- Proficiency in Microsoft Office Applications (Word/Excel/Power Point)
- Ability to communicate in the local language would be an asset
- Must be willing to provide Criminal Reference Check/Vulnerable Sector Screening.

Location: Frenchman’s Head, Lac Seul, ON

Term: Full-time.

Salary: Wages start at **\$28.46 / hour** **based on qualifications and experience.*

Hours: 8:30 a.m. – 4:30 p.m., 35 hours/week

Closing: **Open Until Filled**

LSFN offers great competitive wages, vacation, additional time off during Christmas Break and March Break, as well as great benefits

Please submit a cover letter along with a resume, and written permission for LSFN Human Resources to contact two employment references, (most recent supervisors) must be provided. Applications can be mailed, faxed, emailed, or delivered to:	Lac Seul First Nation Frenchman’s Head Band Office Attention: C/o HR Dept. P.O. Box 100 Hudson, ON. P0V 1X0 Fax #: (807) 582-3585 Email: resumes@lacseulfn.org
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Lac Seul First Nation requires Criminal Reference Checks for those offered positions. We thank all applicants, however, only those being offered an interview will be contacted.

Preferential Hiring Policy: Lac Seul First Nation band members will be given priority for hiring, followed by Indigenous persons who are non-LSFN band members. Where there are no suitably qualified Indigenous persons available for a position, the most suitably qualified non-Indigenous candidate will be hired.