



NAICATCHEWENIN FIRST NATION

EMPLOYMENT OPPORTUNITY

FAMILY SERVICES WORKER

Naicatchewenin First Nation is currently seeking a qualified individual to fulfill the duties and responsibilities of the Family Services Worker for our Community Care Program (CCP). The Family Services Worker is responsible for supporting families involved in child protection matters by addressing identified risk factors and promoting child safety and well-being. The primary goal is to work collaboratively with families to reduce risks, strengthen parenting capacity, and facilitate reunification where appropriate, in alignment with child welfare standards and best practices. This is a full-time position working Monday to Thursday 9:00AM – 4:30PM and Friday 9:00AM – 2:30PM. The position also includes participation in after-hours on-call services on a rotational basis.

Duties and Responsibilities:

- Collaborates closely with families whose children are in care, providing ongoing support and guidance to promote reunification or reduce risk factors;
- Assists clients in navigating community and external services by making appropriate referrals and ensuring connection to the appropriate workers or support networks;
- Assesses family needs and develops realistic, strength-based service plans aimed at reducing the likelihood of child apprehension and promoting pro-social behaviors;
- Works in partnership with the CCP Team members to refer at-risk families to internal or external programs and resources that support stabilization and well-being;
- Coordinates with the Family Counsellor to ensure at-risk families participate in counselling services when deemed appropriate;
- Promotes healthy lifestyle choices in collaboration with other community service providers and health professionals;
- Develops and maintains Individualized Service Plans for at-risk families, reviewing and updating plans every 90 days or as needed.
- Actively participates in case reviews, case conferences, and interdisciplinary team discussions for all assigned cases;
- Provides transportation for children in care or under parental supervision to meetings, appointments, and community activities as needed;
- Supervises family visits and supports parents in developing effective and nurturing parenting skills;
- Designs and delivers group sessions, workshops, and community-based programming to promote healthy lifestyle alternatives;
- Maintains up-to-date and organized family files in accordance with Weechi-it-te-win Family Services and Ministry of Children, Community and Social Services standards;
- Participates in after-hours on-call rotation as a case-carrying member of the CCP Team;
- Provides administrative support to the CCP Team when needed, including reception duties, file maintenance, data entry, intake processing, minute-taking during meetings, and coordinating travel arrangements;
- Builds and maintains positive working relationships with families, community members, service providers, and partnering organizations;
- Promotes and upholds a safe and respectful work environment by following all safety policies and leading by example in safe work practices;
- Performs other related duties as assigned.

Qualifications:

- Must possess Ontario Secondary School Diploma or equivalent.
- Post-secondary Diploma in Social Work, Counselling or a related field of education, or a combined equivalency of education and work experience.
- Minimum 1-3 years of experience in Social work, Counselling or Children's Education - preferably with First Nations communities.
- Experience in case management, advocacy, and service coordination.
- Must possess valid driver's license, have clean driver's abstract, and be insurable.
- Must possess or be willing to obtain current First Aid and CPR qualifications.
- Ability to communicate in Anishinaabemowin an asset.
- Excellent communication and presentation skills.
- Ability to work independently and be a pro-active team member.
- Must have ability to listen and communicate in a positive manner.
- Must have computer proficiency and ability to learn new software.
- Must have the ability to communicate effectively in both oral and written form.
- Must have demonstrated ability to work with First Nations as well as health and social service agencies and understanding cultural norms, protocols, and diversities.
- Must be committed to ongoing learning and development.
- Employment is conditional upon successful completion of a vulnerable sector criminal records check.
- Employment is conditional upon successful completion of a drug and alcohol test.

What's in it for you?

A fun, safe, clean and culturally enriched work environment
Competitive wages
Opportunities for ongoing Training & Development
Full scope of benefits
Health and wellness Benefits
Other Naicatchewenin First Nation employee benefits

For all enquires related to job descriptions, wages, benefits, training, etc. please contact Darlene Smith:

807-486-3407 ext.222

Email: careers@nwbay.ca

To Apply:

Please direct your cover letter, resume, and 2 professional references to:

Human Resources Department

Naicatchewenin First Nation

R.R. # 1, Box 15

Devlin, ON, P0W 1C0

Email: careers@nwbay.ca

Closing Date for Applications: 2:30PM on Friday, September 25, 2026.