

WE ARE HIRING!



Posting #2024-MCH-04

GROUP APPLICATIONS COORDINATOR (1.0 FTE)

About the Job:

The Group Applications Coordinator, in collaboration with the inter-disciplinary team, identifies trends in “unmet needs” for children receiving supportive services from the Child’s First Initiative Program to complete and manage Jordan’s Principle Group applications to ensure timely access to required supports.

Qualifications:

- College diploma in a field related to Health or Human Services or Social Work
- Must be registered and in good standing with designated regulatory body if applicable
- Experience working with Indigenous Services Canada and Jordan’s Principle
- Must possess valid driver’s license, have clean driver’s abstract, and be insurable
- Current updated immunization required
- Must possess or be willing to obtain current First Aid and CPR qualifications
- Employment is conditional upon successful completion of a vulnerable sector criminal records check

Requirements for Submission:

Candidates are invited to submit an employment application (www.fftahs.com/careers), cover letter and resume, including three employment-related references, one being from a current or most recent supervisor. Please reference the competition **#2024-MCH-04**

Deadline for Submission:

Until filled



SALARY RANGE : \$49,588- \$66,117
(SALARY BASED ON EDUCATION AND EXPERIENCE)

✉ humanresources@fftahs.org

📍 Hiring Committee
P.O. Box 608
Fort Frances, ON
P9A 3M9

Job Description is available upon request. Giishkaandago'ikwe Health Services is an equal opportunity employer, Accessibility accommodations are available for all parts of the recruitment process. While we appreciate all who apply, we will only contact those persons selected for an interview. Miigwech, thank you.