

Tikinagan
Child & Family Services



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Job Title: Assistant Direct Service Supervisor
Deadline: Open Until Filled
Competition #: 2021-SUPV-031
Status: Full-Time
Reports To: Direct Service Supervisor
Location(s): Emo, ON

POSITION SUMMARY

The Assistant Direct Services Supervisor is responsible for day to day functions performed at the Group Home in Emo, ON. The Assistant Direct Services Supervisor is responsible for ensuring the agency's standard of service is consistent with the requirements of the Child and Family Services Act, as well as the agency's mandatory policies and procedures; assisting in the development of policies; developing and maintaining effective working relations with staff members and other community service providers; and other duties that may be assigned by the Supervisor. As per the direction from Tikinagan's Board of Directors and by Chiefs resolutions, and in order to work in the true spirit of Tikinagan Mamow Obiki-ahwahsoowin Service Model, Tikinagan has been moving services and staff positions to the community level. Hiring staff based in the First Nations served by Tikinagan is part of our decentralization efforts.

QUALIFICATIONS

- This employer promotes equal employment opportunities for all applicants. Persons of First Nations Ancestry will be given preference (OHRC, Part II, Special Employment). We invite applicants to Self-Identify if Indigenous, Metis or Inuit.
- Demonstrate academic/educational qualifications and at least two years of experience in the field of child welfare preferable with a diploma or degree in an appropriate field of Social Work.
- Awareness of and sensitivity to Native culture.
- Ability to speak one of the Nishnawbe-Aski language dialects is considered an asset.
- Be creative in problem-solving and empathetic toward the children, families and communities of the area served by Tikinagan.
- Strong verbal and written communication skills.
- Possess organizational skills.
- Demonstrate excellent knowledge of the recording package.
- Must possess interview skills and have knowledge of ages and stages of development of children.
- Must have knowledge of the Protocols utilized between Tikinagan and other community resources for purposes of conducting investigations.
- Experience with a computerized database system, an asset.
- Must be a team player.
- Must be willing and able to travel
- possess a valid Ontario driver's license
- Successful applicant must provide proof of both COVID-19 vaccinations

To find out more call our HR department at 1-800-465-3624 or visit www.tikinagan.org today!

TO APPLY: Send your job application/resume to the Hiring Committee and include the Competition Number or the name of the position you are applying for:

- **BY MAIL: P.O. Box 627, Sioux Lookout, ON P8T 1B1 OR**
- **BY FAX: (807) 737-4550 OR**
- **BY EMAIL: HR@tikinagan.org OR**
- **DROP OFF YOUR APPLICATION AT ANY OF OUR OFFICES (ask the receptionist to fax your application to Human Resources)**

ADDITIONAL INFORMATION

*****ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED*****

However, we welcome applicants to contact HR if they wish to follow up on an application or inquire about other opportunities at Tikinagan.

AODA AND EQUAL OPPORTUNITY EMPLOYER

Tikinagan Child and Family Services is committed to providing a barrier-free work environment in concern with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. As such, Tikinagan will make accommodations available to applicants with disabilities upon request during the recruitment process.

Tikinagan strives to ensure that its employment practices are free from direct and indirect discrimination and is committed to upholding the human rights of those participating in the hiring process. In pursuit of this commitment, Tikinagan will not condone or tolerate any acts of discrimination or harassment under any of the grounds protected under human rights legislation. This commitment extends to the hiring process and throughout the course of employment.

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