



ANISHINAABEG OF KABAPIKOTAWANGAG RESOURCE COUNCIL INC.

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BIG GRASSY RIVER • NORTHWEST ANGLE #33 • ANIMAKEE WA ZHING #37 • OJIBWAYS OF ONIGAMING • WAUZHUSHK ONIGUM

HOUSING ASSESSOR

JOB DESCRIPTION

OVERVIEW:

As part of Grand Council Treaty #3's development of a Housing Strategy, we are looking for an individual to fill the role of Housing Assessor to complete Housing Assessments in First Nations where AKRC provides services. You will be working with staff from AKRC, member First Nations and Grand Council Treaty #3 in:

- completing Housing Assessments
- entering collected Housing Assessment information into a database
- analyzing and organizing Housing Assessment data
- completing reports
- conducting research into planned infrastructure projects per First Nation
- scheduling and assisting in the facilitation of consultations with member Nations of AKRC and, perhaps, in other regions of Treaty #3.

Training will be provided.

PREFERRED QUALIFICATIONS:

- Experience and/or interest in First Nation Housing

ESSENTIAL QUALIFICATIONS:

- Valid driver's license and access to a vehicle
- Good written and communications skills
- Keen observation and listening skills
- Ability to follow directions
- Accuracy
- Sound judgment, analytical and decision-making skills
- Ability to adhere to deadlines
- Confidence in using a computer/laptop and software (i.e. Google Forms and Sheets)

DUTIES AND RESPONSIBILITIES:

- Travel to First Nations and conduct Housing Assessments as part of a team involving citizens from the respective Nation and Grand Council Treaty #3
- Assist in entering data collected through the Housing Assessments into a database
- Analyzing data to assist in helping to determine respective First Nation's housing needs and priorities
- Completing research in relation to infrastructure projects required in each First Nation to support short and long-term housing requirements
- Assist in scheduling and facilitating community consultations relating to housing with member Nations of AKRC.

Please submit by applications via e-mail: director@akrc.on.ca or exec.assistant@akrc.on.ca

We thank all applicants, however only those receiving an interview will be contacted.
This position is posted until filled. Apply Today!