



# Onigaming Health Services

## Personnel Policies & Procedures

<b>Effective date</b>	
<b>Revision date</b>	February 17, 2021

Section	Subject	No.
	<b>JOB DESCRIPTIONS</b>	

### **Vision:**

Namowii Minow Pii-Mataziwin (Everyone living in good life)

### **Mission Statement:**

“To deliver, promote, and achieve traditional, social and healthy lifestyles, with the incorporation of Traditional and Western knowledge that compliments the objectives that everyone lives a healthy life.”

### **Philosophy:**

Definition: Flows from the purpose of mission statement and delineates the set of values and beliefs that guide all the actions of the organization. It is the foundation which directs all further planning towards that mission.

### **Position Title:**

**Crisis Community Wellness worker**

### **Supervisor’s Position Title:**

Integrated Health Director

### **Location of Work:**

Onigaming Health Services

### **Program:**

Indigenous healing and wellness strategy

### **Program Mandate:**

Crisis Community Wellness Worker will respond to crisis issues in the first nation and provide referrals, supports and case management to clients to address existing and emerging health, healing, and **wellness**.

### **Nature of the Work Environment:**

To provide or arrange for emergency transportation of clients to and from treatment facilities.

### **Specific Duties/Responsibilities:**

- Provide overall case management and coordination of mental health issues during crisis situations.
- Develop a team of frontline.
- Be available for immediate travel within the community
- Be available for on-call services for crisis support and navigation/ referral to resources or emergency personnel
- Provide practical and culturally appropriate support to individuals within the context to their immediate families and community members
- To provide case management activities and coordination of programs and services to clients
- Provides debriefing to the first responders and family (CPI covers this framework & other training).
- Provide referrals for children, youth, families, and community members as needed.
- A sound knowledge of how mental health issues contribute to and affect the life of aboriginal people.
- Experience in working and networking with First Nation people within the community
- The ability to work independently or as a team member with local service providers
- Always maintain confidentiality related to clients
- Must be able to work with treaty three police



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- All other duties as assigned

### Financial Responsibility/Authority:

- Provide Quarterly reports to Health Director
- Provide Quarterly reports and narrative reports to the Health Director and Indigenous Healing and Wellness Strategy and other funding agencies.

### QUALIFICATIONS:

- High school diploma or Equivalent required
- Experience and/or training in providing Mental Health First Aid/Crisis Response
- A diploma in Post-basic education related to mental illness and/or substance use, two (2) years recent related experience in areas requiring frequent crisis intervention and risk assessment, such as crisis counselling, or other similar work environment.
- Complete confidentiality is essential to this position – signing an Oath of Confidentiality.
- a Good knowledge of Public Health Programs, good management skills, and good written and oral communication and presentation skills are essential, as intact, diplomacy, interpersonal skills, the ability to delegate, teach and educate others, be genuine with self and clients, have flexibility and th proven ability to be an effective team member
- Ability to work in a team environment.
- Excellent verbal, written communications, liaison, and facilitation skills.
- Knowledge of First National culture and experience working in First Nations is an asset.
- Possession of a valid driver's license
- Must own vehicle, updated insurance and be ability to travel extensively.
- Must have or must be willing to train in CPI, ASSIST, NOLOXONE, MENTAL HEALTH FIRST AID TRAINING
- Other unspecified duties as required.
- Fluency in the Anishinaabe language is a definite asset.
- Must provide criminal reference check.

All resumes and cover letters are to be emailed [joanne.kelly@onigaming.ca](mailto:joanne.kelly@onigaming.ca) or delivered to the OOFN Administration office by **Monday September 26<sup>th</sup>, 2022 @ 3pm CST.** Those selected for interviews will be contacted directly. Miigwetch!