

# Rainy River First Nations Historical Centre (Mounds) – Job Posting

## **CASUAL EMPLOYMENT OPPORTUNITIES – APRIL 2023**

Full Time and scheduled on an as needed basis  
Days, Evenings, Weekends



Kay-Nah-Chi-Wah-Nung, the Place of the Long Rapids, is a place of outstanding beauty and spirituality.

The Centre is owned and operated by Rainy River First Nations and offers interpretive tours and galleries, a collections space with over 16,000 artifacts, a gift shop that showcases artwork by local Indigenous artists, and a restaurant with a menu featuring traditional Anishinaabe ingredients.

We have the following casual employment opportunities currently available:

### **Cook:**

- Duties: Responsible for planning, preparing and cooking food items, ensuring the highest quality service and experience for patrons.
- Requirements: Previous cooking experience, graduation from a culinary program is considered an asset, Food Handlers certificate, good communication skills and the ability to stand for long periods of time performing receptive tasks.

### **Receptionist:**

- Duties: Greet visitors as they enter the premises, answer phones and respond to emails and basic administrative tasks including handling incoming and outgoing mail.
- Requirements: Previous experience in a receptionist role is an asset, excellent customer service skills, proficiency in Microsoft Office programs, excellent written and verbal communication skills.

### **Tour Guide:**

- Duties: Meet and lead visitors while acting as a subject matter expert in sharing stories and facts about the land's history.
- Requirements: Friendly and enthusiastic attitude, passion for the history and culture of Kay-Nah-Chi-Wah-Nung, excellent communication and interpersonal skills.

### **How to apply:**

Please submit applications with cover letter and current resume to: [hr@manitourapids.ca](mailto:hr@manitourapids.ca) by **April 21, 2023**.

**2022-2025**

### **Rainy River First Nations Chief & Council**

*We extend our warm welcome and encourage all interested individuals to submit their application for employment opportunities in a safe and non-discriminatory environment. Our focus and inspiration originate with the Grandfather Teachings of Love, Respect, Truth, Honesty, Humility, Courage, and Wisdom.*

To learn more about Rainy River First Nations and other employment opportunities we have available, scan the QR code or visit [www.rainyriverfirstnations.com](http://www.rainyriverfirstnations.com)

