

Customer Service Desk

Fort Frances, Canada
Hourly Associates
04/27/2022 Regular/Permanent R-1061788

A Courtesy Desk Associate provides friendly and professional Customer Service, represents Company values to the public, ensures proper adherence to Company policies and maintains security in front end operations, while maintaining exemplary customer service by adhering to the Basic Beliefs and values of Wal-Mart.

1. Properly following Refund Automation procedures according to Company guidelines.
2. Properly completing all defective slips.
3. Assisting customers with information, refunds, exchanges and directions.
4. Maintaining sales tax exempt records.
5. Ensuring all damaged merchandise is sent to Claims for processing.
6. Ensuring returned merchandise is verified against refund slips prior to being returned to the sales floor.
7. Ensuring all items are scanned correctly before being returned to the sales floor.

Age – 16 or older

Walmart will accommodate the disability-related needs of applicants and associates as required by law.