



# Atikokan Native Friendship Centre Greenhouse Program Manager

FULL TIME ONE YEAR CONTRACT POSITION

The Atikokan Native Friendship Centre is currently accepting resumes for the position of Greenhouse Program Manager. The purpose of this position is to pioneer a new food security initiative for the benefit of our local community. Design and implement new innovative programming for social distancing and remote learning for all age groups. Supports the organization through overseeing the Greenhouse to ensure planting, growing, and harvesting is completed accurately and efficiently. Ensure environment and programming is conducive to having volunteers, community members and children on site.

Please email [programs@anfc.ca](mailto:programs@anfc.ca) to request copy of full job description.

## Qualifications Include:

- High school (Grade 12) diploma
- Leadership skills, ability to be objective
- Organizational and problem-solving skills
- Horticulture/gardening/landscaping experience
- Professional presentation and attitude
- Knowledge of safe work standards applicable to greenhouse management
- Preference will be given to applicant with proven training and working experience within agriculture
- Satisfactory vulnerable sector check
- Valid Class G driver's license

## Work Conditions:

35-hour work week, Monday to Friday 8:30-4:30 with flex hours available, in keeping with internal policies and procedures. This position services multiple sites and there is travel from site-to-site involved. Indoor and outdoor year-round work required. Occasional overnight travel required within the province for training. Requires physical exertion to manually move, lift, carry, pull, or push heavy objects and/or materials. Requires climbing and balancing.

Salary is commensurate with education and experience. We offer benefits, additional paid holidays on top of the statutory holidays as well as two weeks off at Christmas break.

Please submit your cover letter, resume, and contact information for two work references and one personal reference in confidence to:

Tiffany Maki, Program Manager  
Atikokan Native Friendship Centre  
1510-309 Main Street W.

Atikokan, ON POT 1C0

Application deadline is Friday, October 22, 2021. Preferred method of application is email: [programs@anfc.ca](mailto:programs@anfc.ca)