



# TREATY THREE POLICE SERVICE

## Employment Opportunity

### Caretaker – South Detachment

Treaty Three Police Service is currently looking for a casual Caretaker for our South Detachment (25-35 hours per week). Do you enjoy hands-on work and want to be part of team? The primary function of the Caretaker will be to maintain a clean and orderly professional appearance of our building; ensuring that first impressions are positive upon arrival to our South Detachment.

#### Duties & Responsibilities:

- Maintain a clean, healthy and safe environment for the T3PS work area;
- Conduct daily check lists to ensure tasks are completed;
- Assist with building inspections;
- Comply with rules, regulations and policy orders governing use of equipment and co-operate with standards related to Health & Safety regulations;
- Ability to perform outdoor maintenance (maintaining the exterior of building and snow removal)
- Attend the detachment for fire, security or other after-hours events, as requested;
- Other duties as assigned.

#### Job Requirements:

- Must be physically and medically fit;
- Must possess a valid WHMIS and CPR & First Aid Certification or willing to achieve valid WHMIS and CPR & First Aid Certification
- Be of good moral character with no criminal record for which a records suspension (pardon) has not been received or an absolute/conditional discharge that has not been sealed;
- Knowledge and experience on the safe operation of all required equipment and machinery;
- A valid driver's license and clear driver's abstract;
- Strong computer and communication skills;
- A strong spirit of collaboration, dependability, positivity and a love what you do attitude.

**Entry Level Rate \$26.07/hr, with potential for progression to \$27.71/hr**

Interested applicants must submit a cover letter, detailed resume, and a Treaty Three Police Service Consent to Disclose Form by **November 9, 2022 @ 4:00pm.**

Please e-mail your complete package to [hiring@t3ps.ca](mailto: hiring@t3ps.ca) using "JP015-2022" in your subject line to indicate the position that you are applying for. Visit <https://www.t3ps.ca/> to obtain a Consent to Disclose Form.

The Treaty Three Police Service appreciates the interest of all applicants; however, only those who receive an interview will be contacted.

*As an Indigenous employer we encourage First Nations, Inuit and Metis applicants to apply.*