

**City Of Kenora  
Parks & Facilities Division  
Part-Time Arena Maintenance Operator**

**Kenora is a City of choice, renowned as a sustainable, lifestyle community supported by a Municipality committed to excellence.**

Self-motivated and able to work independently, you will set the level of service for the general public by opening and closing recreation facilities, set up, take down and janitorial cleaning during special events and maintenance/cleaning of outdoor recreation grounds. You will also assist in the installation, maintenance and removal of ice, operate the Zamboni, ice edger and refrigeration plant as well as Swimming pool operation, cleaning, water testing and day to day maintenance.

**Qualifications:**

- Must have a Grade 12 Diploma or GED with a basic understanding of chemistry
- Required to stand and walk for ten (10) hours per day.
- Manual lifting, carrying and moving large objects on a daily basis.
- Required to obtain any related certification
- Must hold and maintain a Valid Ontario "G" Driver's License
- Experience operating equipment would be considered an asset.
- Must have proven related experience in mechanical, electrical, plumbing, boilers, refrigeration, HVAC in professional/commercial setting
- Knowledge of Instrumentation and Control Systems would be considered an asset
- Must Pass a City provided written test with a score of no less than 65%
- Must have computer experience in a work environment
- Building maintenance experience considered an asset
- Must be able to lift up to 45 lbs. frequently and occasionally up to 100 lbs.
- Must not have a fear of heights
- Must be able to pass a City of Kenora Physical Abilities Screening

Shift work required for this 7-day a week operation. Must be available for call in, part time scheduled shifts and coverage for Full-Time Arena Maintenance Operators.

All applicants must be able to pass a City of Kenora pre-employment health evaluation and a criminal reference check. Qualified applicants must forward a completed City of Kenora Application form, which can be found at [www.kenora.ca](http://www.kenora.ca), along with a cover letter, and current resume to;

**Human Resources | City of Kenora  
1 Main St. S. Kenora, ON P9N 3X2  
Fax: 807-467-2150 | Email: [hr@kenora.ca](mailto:hr@kenora.ca)**

**Posting open until filled**

The City of Kenora is an Equal Opportunity Employer.

Only those that have submitted the full required documentation will be considered for an interview.

The cover letter must provide concrete examples that illustrate how they meet the education and experience factors listed in the Qualifications.

Please be advised, the City of Kenora may use email to communicate with their applicants for open job competitions. Please provide an up-to-date email, which is checked regularly, with your application.

We wish to thank all applicants for their interest, however, only those selected for an interview will be contacted.

Accommodations are available for all parts of the recruitment process.

Applicants need to make their needs known in advance.

Personal information is collected under the authority of the Municipal Act, and is used solely for the purpose of determining the eligibility for employment with the City of Kenora.