

Rainy River First Nations – Job Posting

YOUTH CENTER COORDINATOR – APRIL 2023

Full-Time, Permanent



The Youth Centre Coordinator is responsible for the planning and execution of programs/activities that support youth education and development. These programs are frequently related to sports, education, and learning. Working with a diverse range of people, from children, young adults and seniors, this position provides opportunities for them to explore their interests, learn new skills, and have fun.

Primary accountabilities include:

- Providing overall coordination and guidance within the RRFN youth centre and supervising daily activities.
- Develop programming, analyze people needs and identify resources required.
- Coordinating with various RRFN departments such as community wellness to meet on going and future needs.
- Creating and implementing programs that include a variety of recreation, cultural, sports and learning related activities including relevant educational programming.
- Serving as a liaison between community and clients regarding Youth Centre programming.
- Exploring opportunities to partner with existing community connections or communities.
- Prepare feedback and applicable reports as required pertaining to program initiatives.

Position requirements:

- Diploma or Certificate in youth development, recreation, community development, social work, early childhood education or related field or combined equivalent of related education and experience.
- 1-2 years of experience in youth program management.
- Experience in community development or social work is considered an asset.
- Highly proficient in MS Office Applications
- Strong interpersonal, written and verbal communication skills.
- Excellent organizational, time management and resource management skills.
- Knowledge of Rainy River First Nation or Treaty #3 and Anishinaabe culture.
- Criminal Record Check and Vulnerable Sector screening.
- Valid driver's license and satisfactory driver's abstract.
- Adherence to Rainy River First Nations' Drug Testing Policy.

Perks & Benefits

As a valued team member, you will be eligible for:

- 2 weeks' paid vacation
- 100% employer paid health and dental benefits
- Employer pension contribution matching
- Five (5) personal leave days per year

How to apply:

Please submit applications with cover letter and current resume to: hr@manitourapids.ca by **April 21, 2023**.

2022-2025

Rainy River First Nations Chief & Council

We extend our warm welcome and encourage all interested individuals to submit their application for employment opportunities in a safe and non-discriminatory environment. Our focus and inspiration originate with the Grandfather Teachings of Love, Respect, Truth, Honesty, Humility, Courage, and Wisdom.

To learn more about Rainy River First Nations and other employment opportunities we have available, scan the QR code or visit www.rainyriverfirstnations.com

